

Institute of Statistics, National Chiao Tung University

Regulations on Academic Studies for Master Program Students

Revised at Institute Affairs Council on 11/19/1999

Revised at Institute Affairs Council on 03/17/2000

Revised at Institute Affairs Council on 09/27/2001

Revised at Institute Affairs Council on 12/28/2001

Revised at Institute Affairs Council on 04/08/2004

Revised at Institute Affairs Council on 04/16/2009

Revised at Institute Affairs Council on 04/12/2012

Revised at Institute Affairs Council on 10/23/2012

[Revised at Institute Affairs Council on 12/18/2013](#)

1. These regulations are provided in accordance with the National Chiao Tung University Regulations for Master and Doctoral Degrees Conferment.
2. Principally, the admission of our institute master program students depends on the screening-based test or the entrance examination. The applications of transfer students will be reviewed case by case.
3. The period of study for our master program is limited to one to four years, on-job postgraduates may extend the period of study for one more year.
4. Our institute graduate students must complete at least 30 credits of courses (not including seminars and thesis studies) of our institute or related departments (must be approved by our institute) before graduation.
5. If our institute graduate student completed the graduate level courses in college, which were not included in the undergraduate curriculum for graduation requirements, then after approved by Institute Affairs Council he/she can petition to transfer the credits and at most one course can be waived.
6. Our institute graduate students must have at least 30 credits of graduation credits which average score is above 80 (included) points.
7. The principles of choosing advisors for our institute graduate students:
 - (1) Our institute graduate student must choose a NCTU full-time professor (including the professor, associate professor, assistant professor) as a thesis advisor. If the thesis advisor is not a professor of our department or institute, then it must be approved by the Institute Affairs Council.
 - (2) After the student choose a thesis advisor, for establishing the relationship with the thesis adviser, the student must submit the completed "Thesis Advisor Agreement Form" with signatures of the thesis adviser and the Director of the Institute to the Institute office. The formality must be completed within one semester after admission (excluding leave of absence from study). If the student

fails to complete the formality, then the Director will assist the student to find a thesis advisor.

- (3) In principle, each professor of our institute cannot supervise more than four students.
- (4) For some reason, the student or the advisor wants to cancel the thesis supervising relationship; both of them must reach the agreement via communication. The student must then find another thesis advisor. If the parties cannot reach a consensus, then it will be resolved by the Institute Affairs Council.

8. The Master Degree Examination Committee shall be composed of four to five members appointed by our institute. The committee members are the scholars and experts from inside and outside NCTU specializing in the field of the thesis the candidate submitted. The members from inside and outside of NCTU are each required to account for two (or more). Also, the member must fulfill at least one of the following requirements:

- (1) A member must have been a professor or associate professor.
- (2) A member must be an Academician or must have been a Research Fellow or Associate Research Fellow of Academia Sinica (or other research units of equal level, such as National Health Research Institutes, etc.).
- (3) A member must have a doctoral degree with outstanding academic achievements or serve as an assistant professor.
- (4) A member must have outstanding academic or professional achievements in rare or specific fields.

The qualification of the said requirements (3) and (4) must be determined by our Institute Affairs Council.

9. All master degree examinations must be conducted orally and must comply with the following rules:

- (1) All oral defenses must be conducted openly. The time, place and title of thesis must be announced before the oral defense.
- (2) All members of the master degree examination committee must attend in person. No replacement allowed. To hold the examination, at least four committee members should attend, and the members from inside and outside of NCTU are each required to account for two (or more).
- (3) President of NCTU must appoint a committee chairperson from among the committee members. The adviser of candidate cannot be the chairperson.
- (4) The passing grade and full marks for the degree examination are 70 and 100, respectively. Evaluation must only be conducted once and according to the average of scores given by the members present. Nonetheless, the master candidate is deemed failed, and no average score should be calculated, when the scores given by half or more members present are below the passing grade.

10. The thesis (and its abstract) must be written preliminary in Chinese and comply with the “NCTU Thesis and Dissertation Formats”. The student is required to post an electronic version of the abstract and thesis on the university website within one month from passing the degree examination. (See “NCTU Library Abstract,

Thesis and Dissertation Electronization Specification” for details.) The student must also submit three copies of his / her thesis (one submitted to our institution for collection, another displayed in the library, and the other submitted to the Dean of Academic Affairs for collection by other units as specified by the MOE).

11. Matters not provided herein must be subject to related laws and regulations.
12. These regulations are approved by Institute Affairs Council, sequentially reviewed by Institute and College Curriculum Committees, and implemented after verifying by Academic Affairs Council. The same procedure will be repeated for each revision.